

THE PRINTING HOUSE, Ltd.

Test Files Check List

Company: _____
Job Name: _____
Contact Person: _____

Date: _____
Phone: _____
Email: _____

Before sending your first publication we request that you supply a test containing at least eight typical pages. Please provide all necessary items to print your files (ie: Quark files, Images, and Fonts) along with a hard copy (laser). Below we have provided a check list to assist you with preparation to submit your files to The Printing House.

File Information

Page Size

All pages should be built to the Trim Size of the finished book. 8.375" X 10.875" is the maximum size of a standard magazine. Any background, etc. that is expected to go all the way to the edge of the page "Bleed" must extend beyond the edge by 1/8". Live copy, text or elements that are not to be cut off must be .25" from the trim.

Electronic Images:

Images should be submitted as CMYK and saved as TIFF, or EPS without compression (ie: JPEG or LZW)

File Format

The Printing House accepts the following:
 Source Files Postscript* PDF*

*All Postscript and PDF need to be written to TPH specifications. These can be found online or by request. Please contact your Sales Rep for further information.

Fonts format:

All fonts should be included with the submission. We do not substitute fonts due to the risk of text reflow. The Printing House prefers the use of Type 1 fonts. We can not guarantee reliable output of TrueType or MultipleMaster fonts.

Type1 (screen and printer) TrueType MultipleMaster

File Platform:

The Printing House accepts Macintosh formatted files. PC work must be provided as PDF or Postscript. Please contact TPH for specifications about writing PC PDF and Postscript files.

Mac PC

Applications used:

We support the following Macintosh applications:

QuarkXpress 4.1.1 PageMaker 6.5 Illustrator 9.0
 Freehand 9.0 Photoshop 6.0 Acrobat 5.0

How will you transmit your files?

Electronic files provided via:

Floppy CD DVD ZIP JAZ FTP(ftp.theprintinghouse.net)
 email (preflight@theprintinghouse.com) Other please specify: _____

Please provide this completed form with your Test Disk to The Printing House ATTENTION Lynn Hepner
1066 Strong Road Quincy, FL 32351.

